



مدرسة الخور الدولية
AL KHOR INTERNATIONAL SCHOOL



KG Supervisor (Local Hire Only)

Al Khor International School is one of the largest international schools in the Middle East with over 4,000 students. We are owned by Qatargas, the world's largest producers of liquefied natural gas. The school has exceptional facilities and is located in Al Khor Community, 40 minutes north of Qatar's capital city Doha.

The Role

- Administering the day to day operations of the KG1
- Working with KG1 staff throughout the day to provide the necessary guidance and support that may be required
- Liaising with personnel from the respective schools (British Curriculum and CBSE)
- Ensuring staff conform to their terms and conditions of service
- Handling general communication between the KG1 and parents
- Assisting in the interview and selection of KG1 personnel
- Planning and development of learning programmes
- Developing and implementing necessary policies and procedures for operating the KG1

The successful candidate will possess:

- Bachelor's degree and/or a professional childcare qualification (Diploma or Certificate)
- 8 + years' experience of working with children in an educational environment
- excellent English language and numeracy skills
- excellent interpersonal, intercultural, and organisational skills
- evidence of professional development
- the ability to speak Arabic and/or a community language would be an advantage

This is a great opportunity to join an international school that is building on its already successful results and reputation, and is committed to becoming an outstanding school and centre of excellence in the region.

Al Khor International School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Appointments are made subject to appropriate vetting procedures, including references and police checks.

To apply, please send a completed application form, cover letter and CV to recruitment@akis.sch.qa

To view all our current vacancies, please visit our website: www.akis.sch.qa

*The deadline for receipt of applications is **11 March 2018**.*

Only shortlisted candidates will be contacted.