

Ref: No: AKC/HSE/MEM/AS07/2019

Date: 13<sup>th</sup> November 2019

To: All AKC Residents

Subject: Vehicle Sticker

Dear Residents,

Please be reminded that vehicle stickers issued must be returned to Security Pass Issuing Office on the following cases:

1. If the vehicle is sold
2. If the Resident move out the Community

If you have sold your vehicle and did not return the vehicle Sticker, Kindly visit Security Pass Issuing Office and provide the vehicle details for sticker cancellation (Strictly, stickers are not transferable).

Please note that failing to return issued vehicle sticker after selling vehicle is a violation of AKC Vehicle Security Procedure as per excerpt 2.2. The incident will be forwarded to QG Human Resources for disciplinary action.

Thank you for your cooperation and understanding.

Regards



Head of Security, Safety & Environment

Hamad Al Mannai

Cc: A/Community Manager